



Community Action Commission

Agenda

Regular Quarterly Meeting

July 20, 2023 | 4:30 PM – 5:30 PM

2038 Iowa Ave., Suite B-101, Riverside, CA 92507

Training & Learning Center

This meeting will be conducted in-person.

This meeting is accessible to persons with disabilities. Alternative formats are available upon request. In compliance with the Americans with Disabilities Act, if you require reasonable accommodations please contact (951) 955-3217 TTY (800) 511-1110 or by e-mail at info@capriverside.org. Requests must be made at least 72 hours prior to meeting, Monday through Friday, from 8 a.m. to 5 p.m. Later requests will be accommodated to the extent feasible.

Agenda Item	Lead	Item Type
I. Call To Order A. Roll Call	Chair Wallace	Action
II. Public Comment <i>At this time, comments from the audience may be made on items not listed on the agenda that are of public interest and within the subject-matter jurisdiction of the Commission. The Board has a policy of limiting speakers to no more than two minutes. The Board cannot take action on items not listed on the agenda. Public input may be offered on agenda items when they come up for discussion and/or action.</i>	Chair Wallace	
III. Consent Agenda <i>All Consent Agenda item(s) listed below are considered to be routine by the Commission and will be enacted by one motion. There will be no separate discussion of items unless a commissioner so requests, in which event the item(s) will be considered following approval of the Consent Agenda.</i> A. Meeting Minutes – Approve: 1. Regular Meeting Minutes – April 20, 2023 B. Agreements 2. Receive and File agreements - from March 13, 2023, through June 12, 2023 <ul style="list-style-type: none"> • No Reports Applicable 	Chair Wallace	Action
IV. Director’s Report A. Community Needs Assessment and Community Action Plan B. Customer Satisfaction Survey Results C. CAP Quarterly Production Report D. Customer Testimonial V. Financial Reports A. CAP Quarterly Financial Report	Mark Berndt Lopez Del Rio Brandon Trahan Claudia Shedd	Informational
VI. Commission Tasks A. Executive Committee Report 1. 2/16/23 Executive Committee Minutes 2. 5/25/23 Executive Committee Meeting updates: <ul style="list-style-type: none"> • Approval of 2024-2025 Community Action Plan (CAP) B. Planning, Evaluation, and Finance Committee Assignments C. Standards of Ethical Conduct to Address Fraud, Waste and Abuse Policy C-35	Chair Wallace Vice Chair Rodriguez Lopez del Rio	Action

<p>VII. Announcements</p> <ul style="list-style-type: none"> A. NCAP Annual Convention – August 23 - 25 B. CAP Open House – August 17, 2023, 12PM – 3PM C. National Weatherization Month October 2023 D. Commission Trainings Bridges Out of Poverty Sponsored by Parkview Legacy <ul style="list-style-type: none"> 1) July 20, 2023, from 5:30 PM to 7:45PM 2) October 19, 2023, from 5:30 PM to 7:45 p.m. 	<p>Lopez del Rio</p> <p>Monica Santana Lopez del Rio</p>	<p>Informational</p>
<p>VIII. Adjourn</p> <p>Next Meeting: October 19, 2023, 4:30 PM Location: 2038 Iowa Ave., Suite B-101, Riverside</p>		<p>Action</p>

CONFLICT OF INTEREST ADVISEMENT Board members please be advised: If an Agenda item relates to the provision of services by you, your immediate family, the entity you represent, or any person who has made \$250.00 in campaign contributions to you during the last twelve months, or if approval or disapproval of an Agenda item would have a foreseeable material effect on an economic interest of you, your immediate family, or the entity you represent, then please follow these procedures: ***“When the Agenda item is first introduced, please immediately announce that you are recusing yourself from participating in the agenda item and then refrain from discussing, voting on, or otherwise influencing the Board’s consideration of the Agenda item.”***

ACCESSIBILITY Accommodations under the Americans with Disabilities Act are available upon request. Requests must be made at least 72 hours prior to meeting, Monday through Friday, from 8 a.m. to 5 p.m. Later requests will be accommodated to the extent feasible. There are two ways of requesting reasonable accommodations:

1. By phone, please call (951) 955-3217 and/or (951) 955-3893, TTY (800) 511-1110
2. E-mail INFO@capriverside.org

PUBLIC NOTICE **While commission meetings are open to the public, time constraints limit the commission’s ability** to permit open discussions with members of the audience. Persons requesting to address the commission on matters not on the agenda but within the jurisdiction of the commission should do so under the agenda item Public Comments. Persons requesting to address the commission on an agenda item should register with staff prior to the meeting via e-mail to INFO@capriverside.org or phone (951) 955-3217 and/or (951) 955-3893. The Commission will impose a 2-minute time limit on all speakers addressing the Board.

NON-EXEMPT MATERIALS Non-exempt materials related to an item on this agenda submitted to the Commission after distribution of the agenda packet are available for public inspection on the Community Action Partnership website at www.capriverside.org

POSTED MATERIALS In accordance with the Ralph M. Brown Act, this meeting agenda is posted at least 72 hours prior to the regularly scheduled meeting on the Community Action Partnership website (www.capriverside.org). The agenda, supporting documents, and all writing received by the commission are public records and can be viewed online, but may not include all available or the most current documentation. All documentation along with the most updated versions can be requested via e-mail to INFO@capriverside.org, and/or by calling (951) 955-3217.